



An UPDATE for PARTNERS of FEED MY PEOPLE October 2025

Network Partner Conference

Feed My People is excited to host our annual Network Partner Conference on October 24th at Northwood Technical College in Rice Lake. This special event is a chance to come together, connect, and share updates with our amazing partners.

We are glad to be spending time with those who have signed up to join us, and look forward to next year for those who could not attend.

The Fine Print Fun

2025 Partner Manual: Refusals and Returns

Delivery Procedure for Refusals/Returns ☐ Partners must contact FMP within three business days of receiving the product to refuse or return the item. If no Office provided is after three business days, FMP will accept the product as a donation but FMP will not give credit to the Partner for the returned product. ☐ To return items, Partners must go to the Network Partners webpage and fill out the "Report a Discrepancy" form. ☐ It is recommended you provide the driver with the product's temperature at the time of pick-up or the temperature of your cooler or freezer at the time of pick-up in order to verify the cold chain. ☐ Partners may refuse items on the day of delivery and send them back on the truck as long as it was delivered in an FMP vehicle. ☐ Partners must call 715-835-9415 ext. 5 to alert FMP staff of the expected return. ☐ Partners must also go to the Network Partners webpage and fill out the "Report a Discrepancy" form. **Customer Pick-Up Procedure for Refusals/Returns** ☐ When refusing or returning product from pick-up orders, Partners must call 715-835-9415 ext. 5 to notify an FMP representative of the refused or returned product before they leave the parking lot. ☐ The FMP Team will then process the return and update your account.

2025 Food Safety Manual: Recall Procedure

Recall Procedure

- In the case of a recall, FMP staff will reach out to all Partner Agencies and any Partner Agencies who have ordered a product from FMP that has been recalled will receive a second email and phone call.

Your Role in a Recall

- If you have the recalled product in storage, please remove any remaining product from your shelves and follow the recall's guidelines for disposal.
- If you have distributed the recalled product, please notify your guests in whatever way is possible.
- Check your sub-distribution tracking sheet to see if you passed the recalled product to any other FMP Partner Agency. If yes, notify them immediately.

Recommendation

- It is recommended that Partners subscribe to the USDA's recall notice mailing list for all recalls (<https://www.fsis.usda.gov/recalls>) as food may be obtained from other sources in addition to Feed My People Food Bank.

The *2025 Food Safety Manual* can be found on the FMP website under *Network Partners*. In *Network Partners*, click under Agency Info on the orange plus button to the right of FOOD SAFETY. The directory link is labeled : **2025 Food Safety Manual**.

Click here to visit our Network Partners page to find the 2025 Partner Manual, the 2025 Food Safety Manual, and the 2025 Partner Directory

Banana Boxes



Please make sure to return your empty banana boxes with our driver. We reuse these or recycle them if they are not able to be reused.

Wisconsin's Deer Donation Program

Hunters can help Wisconsinites in need by donating deer harvested in Wisconsin through the DNR's deer donation program. Venison from donated deer is processed and distributed to food pantries across the state. Since the program began in 2000, hunters have donated over 100,000 deer, which were processed into over four million pounds of ground venison.

Here is the link to the DNR website, Deer Donation Program.

[Click here!](#)

Below is the Pantry Packet that has a ton of information to help you through this process.

[Pantry Packet](#)

Partner Proud

We love celebrating the amazing partners and volunteers who make a difference in our communities! Since we're spread out across the area, we don't always get to see each other or hear about all the wonderful things happening. We'd love for you to share your stories and highlights with us—so we can give you the recognition you truly deserve! Feel free to send pictures and stories in so we can highlight you! Please send to angela@fmpfoodbank.org

This month we are excited to shine the spotlight on our volunteers in the Ladysmith area! Community members, churches, community organizations, businesses, and other volunteers have made food in this community a priority. Thank you to all that have helped with current pantry work and the mobile distribution. We appreciate you!

Pop up volunteers



Meet Our FMP Team



This month meet Heather Eslinger. Heather is our Volunteer Recruiter at Feed My People. Heather connects community members and local businesses with meaningful ways to get involved—coordinating and supporting volunteers who make our hunger relief efforts and events possible.

Heather loves working at Feed My People because it gives her the chance to meet and work with many different people, forming meaningful connections while making a real difference in our community. Food is at the heart of everything we do, and Heather is proud that her role helps ensure our neighbors have access to the meals they need.

Heather is married and a proud Mom of two great kids, 12 and 10, and a one-year-old labradoodle, Zoey—aka her shadow. Her family loves spending summers camping together, and in the winter, you'll often find them at the rink cheering on their daughter as she figure skates. Heather also loves coffee, a good hike, music, concerts, and relaxing beach vacations!

**Pop-Up
Schedule**



Feed My People | 2610 Alpine Road | Eau Claire, WI 54703 US

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